

**Accord Group (WA) Pty Ltd
Accord Corporate Services*
Accord Group Superannuation**

TRADING TERMS

Our accounts for professional services are seven days and therefore, should be paid no later than seven days from issue of our invoices for professional services.

We reserve the right to impose 24% per annum interest on outstanding Accounts outside these trading terms from the date of invoice.

DISCOUNT POLICY FOR CASH, CHEQUES OR DIRECT BANKING

Cash, cheque or direct banking payments will continue to be granted a 5% discount **if paid within seven (7) days of issue of invoice.** (For Online Payments ANZ Bank BSB: 016 307 A/C: 3543 40176.)

* Discount does not apply to services for incorporation of companies

VISA OR MASTERCARD CARD PAYMENT FORM (below)
(Savings Cards may also be used if paid in person)

Should you pay our invoices **within seven (7) days** by this credit card (EFTPOS) facility a 2% early payment discount will be granted.

To use the Credit Card Facility, please complete the details below and return this form to:

Accord Group (WA) Pty Ltd
P.O. Box 236
FREMANTLE WA 6959

Visa MasterCard

Amount: \$ _____

Name of Cardholder: _____

Card Number: _____ Expiry

Date: ___/___/___

Signed by

Date / / 200

NOTE: We are unable to accept Diners or AMEX

PAY BY MONTHLY INSTALMENTS

Pay by the Month Fee Funding, is becoming a preferred method for payment of professionals' fees by many clients both large and small. The principles are very similar to commercial insurance premium funding allowing instalments over 6 to 12 months duration.

It allows you to pay your fees on a monthly basis rather than by one up-front payment. This can create more efficient cash flow management and better use of your working capital which remains in your business.

The credit charges are tax deductible. Please contact our office to arrange the required funding documentation. Also, please note that an upfront application fee of \$45 applies and is payable with your first instalment. This facility is for accounts of \$1000 plus and other conditions may apply.

ACCOUNTS OLDER THAN 60 DAYS

All accounts that become 60 days old will automatically be sent to Chancellor Debt Collection Services Pty Ltd and all additional costs associated with the collection shall be added to your account including our interest at the rate of 24% per annum from the date of invoice, Chancellor's fees, and if applicable legal fees, court costs etc.